BOARD OF DIRECTORS MEETING

June 3, 2017

9:30 a.m.

**ATTENDEES**

***Board and Officers:***

**Commodore: Bill Green**

**Vice Commodore: Mark Hallquist**

**Past Commodore: Eddy Parker**

**Directors: Joni Floyd, Gay Whitney**

**Secretary: Sandy Drechsler**

**Treasurer: Stephanie Davies**

***Masters:* Bill Drechsler, Dockmaster; Mike Foster, Dry Storage; Chris Davies, Dinghy**

***Members*: Jan Green, Jim Floyd, Chesley Suggs, John Knie, Paul Mills, Linda Mitchell.**

Commodore, Bill Green called the meeting to order. A quorum of Directors was present.

Prior to the meeting the Board was emailed a copy of the minutes from the May 2017 BOD

meeting. Mark Hallquist made a **“Motion to approve the May 13, 2017 BOD Meeting**

**Minutes as amended per Eddy Parker.”** Gay Whitney seconded the motion. The motion passed without objection.

**Commodore’s Reports – Bill Green**

**Communication & Outreach Committees**

* **Email & Social Media Subcommittee**
	+ We now have 135 members contributing to the BSC Facebook Group – up 3 from the May report.
* **Epitaph Subcommittee**
	+ Submissions for the June Epitaph are due on June 23rd
* **Website Subcommittee**
	+ (Report from Jeremy LeRay) The website went live on May 9th, and other than some challenges with password changes, the release went pretty well. We felt we needed to go ahead and launch based on the current level of functionality we had in place and continue to work on features after the site went live. User input has been key in shaping the updates and changes made. Since release, we have been continuing to work with members that were having difficulty logging in to the new, those that weren't entered originally for some reason, and adding new members since the initial import. Our core website support group is Lee Toderick, Mark Hallquist, Bill Green, and myself. We owe a big thanks to John Knie for doing a tremendous amount of work moving most of the content from the old site to the new one. We have been in regular contact with Mike Foster who has been very helpful in making suggestions and working out the process for handling slip requests and re-assignments. We will continue to improve the user experience for him and others that handle that important task. Thanks Mike! We still have some blank pages on the site that need to be populated or removed. These are pages that were not regularly used on the old site, or were suggested for the new site. We need to determine who will provide that content regularly. We recently completed a move to a new server this week on the request of our developer, LinearTech. This new server will provide a staging environment for further development of the site. Basically, that means we have a clone of the site to work on and then when those changes are complete and approved, they are moved up to the regular site. It's more efficient than working on a separate development server and having to upload files to a different server for the live website. We will continue to work with LinearTech to improve the handling of membership data on the site. The website committee is maintaining and continuing to take requests for features that were not moved from the old site or that would be nice to have. Our number one priority this week is to improve the interface that allows the members to change their passwords. The WordPress website software has a "back end" management area that provides a great deal of functionality and our Admin level users will be using that regularly. We don't want our regular BSC members to have access to this area even in a reduced capacity and are striving to provide all website interactions for them to occur on the "front end". This is more to reduce confusion (and support emails) than to prevent unwanted access. We need to decide on those members that will need to have access to the site for adding content key to their areas of responsibility and then train them on how to do that. The Events Calendar of the site needs an additional add-on purchased to enable the full functionality of the RSVP feature. This should provide an option for members to say that they are coming to a social and also what they are bringing. There have been several posting suggestions - crew members, for sale, etc. This will be worked into the forum section which is already in place on the site. There may be other standard operating procedures that can be handled using the website. We need input from the board on how that might be beneficial. The website will continue to get better as we work with the board and members going forward. Thank you to everyone for your patience during this transition.

**Miscellaneous Reports**

* **Stored Boats**
	+ Three letters were sent out this month to boats in dry storage. One has been put in the water, but is insufficiently tied up. The other two members have not provided their “plans” yet, but it has not been 30 days yet. Joni hopes to have a successful report next month. The one boat owner on A dock did clean up his boat, albeit not to our best standards. We will monitor his situation this summer and decide if more action is needed. All Dockmasters, please let me know as you need action – all we need to do is have two BOD members concur with your recommendation, and the initial letter asking the members for action will go out. So far, we have had almost 100% success! We just need to stay on top of the situation.

**Vice Commodore’s Reports – Mark Hallquist**

* **House**
	+ New windows installed in the bathrooms
* **Grounds**
	+ Nothing to report
* **Docks**
	+ Nothing to report
* **Dry Storage**
	+ Eleven powerboats and 44 sailboats in storage. Also, one dingy and two trailers in dry storage. Three boats/trailers needing attention. Number of available slips: Unknown
* **Miscellaneous**
	+ Working Pet Policy and Boat Storage Policy Documents.

**Rear Commodore’s Reports – Bill Green**

* **Social Committee**
	+ All the usual social events now have co-chairs and crew. Sandy Drechsler sent out an email to all LOTC the events might be cancelled and, as always, the ladies came through. The July 4th Hot Dog Lunch is on schedule as is the New Year’s Eve Party.
* **Sailing Committee**
	+ **Race Subcommittee**
		- The NOR and Sailing Instructions for the Blackbeard One Design Regatta on Aug 26-27 have been published on Regatta Network. So far, there are no registrants.
	+ **Cruising Subcommittee**
		- For the second cruise, please refer to the epitaph article this month. Kudos to “Uber Bill” for his excellent taxi service! Suffice it to say that the cruise to Clubfoot was a great success. We are looking forward to Cruise #3: South River and River Dunes, on June 16 and 17. Jerry Harwood negotiated a discount for our group, with a reserved room in the restaurant and two fire pits. The only catch is that he must submit the boat list by the 4th to the harbor master. So far, we have 15 boats.
	+ **Daysailing Subcommittee**
		- No activity to report
	+ **Junior Sailing**
		- ETYSA is preparing for the first camp on June 12th.

**Past Commodore’s Reports – Eddy Parker**

* **Membership**
	+ We have one member in the pipeline, Jeff met with him today and we will propose they are included in the next newsletter for membership.  The person has a 31-foot hunter in Morehead City currently and lives in Carboro.  He is fluent with Wordpress (can help with the website) and he does mass emails for newsletters, so he could help with that as well. Jeff will be working on a plan to streamline the membership process.  He would also like to propose we have an "Open House" on the day of the One Design regatta between the hours of 11 and 3.  The pros would be the prospective members would see an active club with lots of people around, the con would be they would most likely have to park outside of the gate as the one design has a lot of people coming to the club with small boats and trailers.  He would like to identify a few members who said they had expertise with marketing to help get the word out.
* **Finance**
	+ We are on track against budget, excluding the capital expenditures on the bath house, docks and surveying the entryway.
* **Strategy**
	+ John Knie is back in town.  I confirmed he is willing to chair the long-range planning committee.  We need to identify some people who can think long range/strategically to serve on this committee.  The first order of business will be to plan out the rest of the dock replacement.
* **Miscellaneous**
	+ Recycling is working great so far.  We had two completely full bins of mixed recycle materials after Memorial Day.
	+ **Finally, and this is YUGE, Brian Sears and Lauren Wargo have officially gotten engaged to be married.** While Brian put up the good fight, she finally wore him down.  They would like to get married and have the reception at Blackbeard Sailing Club on September 23.  They understand that the clubhouse can't be closed to other members at that time.  I think this is fantastic that they want to make BSC a large part of their life.  I would like to bring this up for discussion at the meeting and have the board approve the request.  Lauren will send an official request, but right now her head is somewhere up in the clouds so I told her I would bring it up at the board meeting.  She estimates it will be around 80 people. The only conflict is the fourth Saturday fun race, which they are considering racing in prior to getting married - real sailors!  I design the course every time, so I’ll make sure it is a short race so people can get to the reception.  The plan is for a very casual wedding - no suits.  We'll see if they can pull it off with parental pressure.

**Treasurer’s Report:** Stephanie Davies - **emailed report:** arrears report to BOD. Discussion ensued. Most of the members currently in arrears beyond 120 days are “Inactive” Members. None have paid the $50 Inactive fee since being billed in January. Termination letters will be sent to all the “Inactive” members in arrears. One of the Members in arrears has requested to go from “Active” to “Inactive”. However, he has not yet paid his first quarter dues. For the BOD to approve a BSC member’s request to go Inactive, that member must be a member in good standing - i.e. paid in full. Mark Hallquist made a **“Motion to send a “Termination” letter to the member requesting Inactive Status, stating that he can go Inactive only if he pays his bill in full”**. The motion was seconded by Joni Floy and passed by the BOD.

# **Dockmaster (Wet Slips) Report:** Bill Drechsler **- emailed report -** *Initial assignments*: - 0. Reassignments – 0. *Surrendered slips* – 1 (Day A09). *Current slip status*: 126 slips assigned; 16 slips available (2 on A Dock, 12 on B Dock, 2 on C Dock); *Waiting for slips*: -Unchanged from last month: initial assignment - 1 (Critser needs a deep 45’ slip); reassignments - 6 (M. Foster, Talbert, Youngson, Gruenebaum, Buckl – all 5 are requesting reassignments to slips currently occupied by other members. Grintz is shopping for a bigger boat).

**Dinghy Rack Report:** Chris Davies - **emailed report** – Basically no change from last month, except I have assigned George Hall two Kayak slips on the I rack.  To do so I have re numbered the slips adding three more on the open top rack.  These have been assigned the number I-07, I-08 and I-09.  There are six open slips, Three in the I (Kayak) rack. Chris to draft new guidelines for dinghy storage and update fees for the BOD to review. Currently, dinghy storage is $10 per year. The racks will need to be rebuilt in the near future.

**Membership Status Report:**

Sandy Drechsler, Secretary **emailed Membership Status Report** – NO CHANGE Since last month - Currently there are 186 Active, 21 Inactive, 1 Intermediate, 8 Legacy and 4 Life members.

**Old Business before the Board:**

* **New Structure Implementation** **(Update/Ongoing):** Still looking for chairs and members for some committees.
* **Trees – slips are mapped; will be marked**. Mike Foster’s emailed report Now that Chesley is taking over the Trees, I wanted to pass along to the BOD what I have learned thru my years of working Dry Storage. When members think they have rented a “slip”, they tend to think that “space” is theirs to do with as they wish. This means different things to different members, but it usually ends up with them filling the “slip” with as much or more than it can hold. That action causes lots of related issues. One member wanted to park another boat (or small trailer) behind the one he had. He argued it was fine, didn’t bother anyone. Well in fact it made it harder for other members to drive thru their slips. If one person is allowed the action, then everyone assumes they can too and chaos ensues. I try to put out the fires early. So I adopted a policy of telling members they are being granted permission to” store” an item on BSC property, and the “slip” is where it goes. The trees are a bit different. The space around them is often bigger than Dry Storage slips. This leads to more of the same from members, why can’t I bring all my stuff from home and store it my “slip”. In the Trees, I adopted the same philosophy, members are granted permission to store an “item”, and it goes where we agree. If they bring more items, and it fits in the space around them without crowding other members, then fine. But each “item” is billed additionally. And I would recommend to the BOD they include the caveat that anything stored in the Trees at BSC must be “water recreation” related. No box trailers (other than Ed’s necessary parts trailer), no ladders, no odd trailers, no dockboxes or any other things. If you have any questions about this, feel free to email or ask. I have had this conversation with Chesley. It is up to him and you to decide what’s best for BSC and the Trees.
	+ Chesley Sugg reported he has mapped the Trees and will mark spots with concrete blocks. Will get a mini Workday to help complete project. Wants to start charging July 1st. Will put an overview in Epitaph regarding the process, charge, tags, appropriate items in the Trees etc.
* **Dock Renewal Phase One Schedule Update:** Bill Drechsler reported the deposit was paid, Contractor planning to start early November. To firm up date mid-October. “New Dock Plan” remains up in the Clubhouse. All comments have been positive. Electrician needs to get in prior to the Contractor. The power to all of A Dock will be out until the project is finished. Will need written guidelines “how to tie up” boats on the new slips. Will develop a plan to educate all involved. Chris Davies agreed to work with Bill Drechsler to write an article for the Epitaph about A Dock
* **Talent Pool –** Joni Floyd to draft a form to use to gather information from Members

**Miscellaneous Information/Discussions during the Meeting**

* Committees to send reports to their designated Board Liaison – Commodore, Vice Commodore, Rear Commodore, Past Commodore. The Liaison to compile the information and send out to the BOD. Therefore, instead of getting reports from all the committees, the BOD will end up with just four (4) reports. Bill Green is currently gathering the Rear Commodore reports. The BOD agrees to wait until fall election to fill this position.
* BOD requested Brian Sears and Lauren Wargo submit a detailed “Plan” to the Board ASAP regarding their request to use BSC for their Wedding.

**New Business before the Board:**

* Randy Angel reinstatement – COMPLETE – Active status effective June 1, 2017.
* Larry Learn request for inactive status – BOD discussed and determined the process to address this request.
* John Bulluck application – Joni Floyd made a **“Motion to approve Active Status for John Bulluck given no negative feedback from the membership.”** Gay Whitney seconded the motion. Passed by the BOD.
* Event for Wendy & Arnold Giles: Joni Floyd and team are planning the event for the July 15th BSC Social in cooperation with many others.

**Board Focus for MAY**

* Moving Driveway Along
	+ Access right-of-way POA approved – Doug Longhini to get paperwork signed and recorded at the city office. Will need to move forward on the new entrance from Barkentine to BSC property
	+ Soliciting Member input – Bill Green led a discussion on to communicate the Driveway options (Asphalt/ Gravel/ Asphalt & Gravel) to the Membership. Will use Survey Monkey and get out to Membership ASAP.
* Long Range Planning Committee
	+ Draft initial task for Committee – Bill Green presented probable guides for this committee.
		- By September 30, 2017 prepare for Board review, an updated Capital Improvement Plan (CIP), showing the major projects that should be undertaken over the next 15 or more years to repair, maintain and enhance, where appropriate, the Club’s critical infrastructure. Include projects whose estimated cost is $10,000 or more and provide estimated cost, benefits, implementation timeframe and priority. Include input from the Club’s infrastructure committees and break down the CIP by category (Docks, Grounds, House, etc). Work with the finance Committee to develop an overall funding plan for the identified projects.
	+ Committee Staffing – John Knie has agreed to chair the Committee and will pursue members to serve with him.

**Adjournment:**

Upon motion by Eddy Parker and seconded by Joni Floyd, the BOD approved to adjourn the meeting.

Respectfully submitted,

Sandy Drechsler

Sandy Drechsler

Secretary

**Calendar & Schedule**:

June 3 – 4 ODC Dragon’s Breath

**June 10 Steak Roast**

June 10 Hope Clinic Regatta

**June 12 – 16 ETYSA Sailing Camp 1**

**June 16 – 18 BSC Full Moon Cruise**

**June 23 BSC Epitaph Deadline**

June 24 NYRA 4th Saturday Fun Race

**June 26 – 30 ETYSA Sailing Camp 2**

**July 1 BSC Board Meeting**

**July 4 BSC Hot Dog Lunch**

July 8 HYC Hancock Regatta

**July 10 – 15 ETYSA Sailing Camp 3**

**July 15 BSC Social**

**July 17 Joint Swap Meet**

July 22 NYRA Parrothead

**July 23 BSC Epitaph Deadline**

**July 24 – 28 ETYSA Sailing Camp 4**