

## **BOARD OF DIRECTORS MEETING**

May 12, 2018

9:30 a.m.

### **ATTENDEES**

#### ***Board and Officers:***

**Commodore: Mike Foster**

**Vice Commodore: Ed Doughty**

**Rear Commodore: Barb Robinson**

**Past Commodore: Bill Green**

**Directors:, Bill Jarvis, Chesley Sugg, Gay Whitney**

**Secretary: Pamela Eastwood**

**Treasurer: Stephanie Davies**

**Susan and Drew McConklin**

**Masters: Bill Drechsler, Dockmaster; Dan Walker, Dry Storage, Chris Davies, Dinghies**

**Bookkeeper: Jan Green**

**Visitors: Susan and Drew McConklin**

Commodore Mike Foster called the meeting to order at 9:30 am and noted that a quorum was present. The minutes had been emailed to Directors prior to the meeting. There was one correction: the amount approved for dock improvements was \$250,000 rather than \$4 million as recorded. With this change, the minutes were approved by a motion from Bill Jarvis, and seconded by Gay Whitney.

#### **Past Commodore's Reports: Bill Green**

The Finance Committee report had been emailed to Directors prior to the meeting, Ed Doughty asked if this project is within budget so far. The answer is yes, and the electrician will soon complete his work. The County inspector has been here and has approved the Fire Suppression work.

The cost of the sodding for shoreline area will be handled separately. Options other than sod were discussed but no action was taken, as costs have not yet been determined. This will be returned for Board action once this information is available.

### **Commodore's Report: Mike Foster**

The Communications and Outreach Committee report (previously emailed) was presented by Mike Foster. A discussion ensued regarding the opening rate and response rates for the Club's email blasts and whether any policy changes are needed at this time. This will be deferred until the research and analysis is completed and reported to the Board.

### **Rear Commodore's Report: Barb Robinson.**

This report was received prior to the meeting. Stephanie Davies asked a question about the issue of members going inactive rather than actually leaving the club. Bill Jarvis asked if there is an exit interview program. Jeff Hallquist contacted departing members last year and gathered some data on why members leave the club. Some elect to go "legacy" rather than resigning; this has some advantages if they later wish to rejoin. Inactive members wishing to rejoin are not counted against the 200 member cap. Resigning members do not have this option. Further discussion was reserved for later.

### **Vice Commodore's Report: Ed Doughty**

This report was sent prior to the meeting. Discussion focused on whether to add additional work days to accomplish the projects needed. Bill Jarvis suggested focusing on specific projects one at a time during the year, using the "talents list" that has been developed. It is important to give formal credit to members for work contributions throughout the year.

There was a question as to the number of wet slips currently available. Ed Doughty will check on this with Bill Drechsler and report back. There are about 3 dry slips available currently. Chesley Sugg noted that some members have suggested that more "woods slips" can be added. The Board determined that the current number is sufficient.

The gravel report presented by Mike Foster provided detail on the work status and next steps to be completed by the contractor. Doug Longhini is working on this and on how the dumpster will be placed.

### **Past Commodore's Report: Bill Green**

Membership currently is approaching 183. Bill and Jeff Hallquist have discussed the situation and are requesting that a separate effort be established to address membership. Jeff feels that more manpower and resources are needed; he stays busy dealing with the current applications and processing.

Mike Foster said that there is a current effort to identify members who have listed that they have marketing-related experience and skills. This would be a group which would be helpful to work on this. Mike referenced the recently-printed brochure which provides information about the club. A plan needs to be developed on how to best distribute these for recruitment of new members. Drew noted that the budget is currently based on a membership number of 185; it is important that this be maintained over time. Several actions to increase visibility were considered. Chesley made a motion which was seconded by Stephanie to order 500 business cards containing contact information for possible new members. The motion passed.

### **Treasurer's Report: Stephanie Davies**

This report was sent prior to the meeting. A proposed policy was submitted for a Returned Check Policy. A motion was made by Gay Whitney and seconded by Ed Doughty. The policy would require a penalty of \$15 plus any bank fees charged to the club when any check is returned. The motion passed unanimously.

A question had been raised as to whether the club should allow the use of credit cards by members to pay their bill. This is too expensive to be practical. Debit cards are more inexpensive and are a possibility. If the usage level is sufficient, this will pay for itself.

Stephanie does not want to proceed until she can gather some information on the practices of other local sail clubs. She will provide a report for the next meeting.

### **Old Business:**

#### **Dock Rebuild Project**

Most of the project has been completed, with the electrical work remaining. Chesley noted the enormous amount of work which has been accomplished by Bill Dreschler to successfully complete the project, probably totaling hundreds of hours. His efforts saved the Club a great deal of expense, and the Board wants to

express its grateful appreciation for his efforts. A vote of confidence was discussed but no action was taken at this time.

Mike Foster reported that Ann Hall volunteered to take responsibility for sending a note of sympathy when a member or former member passes away. Mike accepted her offer and thinks this is an excellent idea. She will need to be notified when a note is needed.

Rapid Response Joint Task Force: Barb Robinson reported that the topics discussed include how to improve communications and coordination between various groups and agencies during crisis events. More meetings are planned and a report will be forthcoming.

### **Unleashed Dog Issue**

During a recent tour conducted to show the club to prospective members, an unidentified unleashed dog was threatening and created a negative impression. This violation will have to be self-policing by the members when any unleashed dog is spotted. One warning only. The club policy will be included in the upcoming Epitaph as a reminder. Issues of noncompliance will need to be enforced uniformly to be effective. Members are responsible for their guests.

### **Emergency Open House**

After the Rapid Response Task Force is received, this can be addressed.

Dumpster Move: Ed Doughty reported that efforts are underway to dispose of the sewer pipes.

### **New Business:**

Fairfield Harbour Yacht Club has asked to use the BSC facility for a meeting on July 12, 2018 at 7:30 pm. A motion was made by Bill Jarvis and seconded by Ed Doughty to authorize this request. It passed unanimously.

### **Legacy Requests**

Requests have been received from Bill Beery and Al Muenster to move to Legacy status. Creed Day has requested to go inactive. All are members in good standing. A motion was made by Gay Whitney and seconded by Chesley to accept these requests and passed unanimously.

NYRA 4<sup>th</sup> Saturday Fun Races on May 26 and June 25.

The request from NYRA to host the socials related to these races was considered and approved unanimously by a motion by Bill Jarvis and seconded by Bill Green.

Sod for the Waterfront Area

Options were discussed and a proposal will be requested from the contractor by Ed Doughty who will bring it back for consideration.

Flying Scots Regatta request from NYRA for extended storage

NYRA would like to provide extended dry boat storage at BSC to allow participants to sail in two separate events in September. The races are three weeks apart. A motion was made by Bill Green and seconded by Ed Doughty to approve storage for this period and passed unanimously.

A motion to adjourn was made by Bill Green and seconded by Gay Whitney and was approved. The meeting adjourned at 11: 10 am.

respectfully submitted by

Pamela Eastwood, Secretary